

**WHAT:** EXECUTIVE MEETING

**WHEN:** TUESDAY FEBRUARY 22, 2019

**TIME:** 7:00 PM

**WHERE:** KNIGHT & DAY KING GEORGE HWY

**AGENDA**

- I. MINUTES FROM LAST MEETING
- II. AGM MINUTES – DISTRIBUTION TO MEMBERSHIP
- III. EXECUTIVE REPORTS
- IV. **APPOINTED POSITIONS:**
  - i. ALLOCATOR FOR 2018 – VMFL & VCFL
  - ii. DIRECTOR OF REFEREE DEVELOPMENT
- V. SPRING FOOTBALL
- VI. EDUCATION – CLINICS
- VII. REVIEW VCFL CONTRACT
- VIII. BY-LAW REWRITE
- IX. WEB SITE – WEB MANAGER

**Executive In Attendance:**

President –Corey Doherty  
Vice President – Les Caldwell  
Treasurer - Keith Cawthra  
Secretary – Skip Mountain  
Member at Large – Conston Parchment

**MEETING CALLED TO ORDER – 7:05 PM\**

MINUTES FROM LAST MEETING

Keith reviewed the minutes from the last meeting. Asked for discussion – none  
Corey – Motion to accept the minutes of the last meeting.  
Seconded by Jeff Huot

**REPORTS:**

**Treasurer – Keith Cawthra**

See attached handout.

We are in a very positive financial situation. All our committee accounts are paid up for the weeks 1-5. We will be in black at year end. We will have to put our heads together and come up with some suggestions on how we can return the surplus to the membership.

AGM MINUTES:

Skip asked if there were any changes or additions to the 2018 AGM Minutes.  
Keith mentioned that he has the 2018 Yearend Financial Repot that could be included.  
Skip will add that to the 2018 AGM Minutes and send them out to the membership.

EXECUTIVE REPORTS

Vice President – Les Caldwell

Les inquired if there was a committee set up at the AGM to arrange a meeting with the Atom Flag coaches to review the Atom Flag rules before the start of the 2019 season?

Corey – I have been in touch with the VMFL President and his reply ws that the VMFL is not ready to discuss the matter until after the VMFL AGM Feb 23 2019.

Les sent out an email to the executive regarding the use of headsets to improve on field communication during football games.

He said the head sets will cost about \$250.00 ea. They would a great tool but way too expensive at this time.

Member at Large – Conston Parchment

Regarding the last meeting I will look into the Membership awards for 2019.

## LMFRA Minutes EXECUTIVE MEETING –FEBRUARY 22, 2019

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Treasurer – Keith Cawthra

Keith passed out the 2018 yearend financial report. Skip will send it out to the membership with the 2018 AGM Minutes along with a note to the members reminding them that if they have any questions regarding the financial report to contact Keith.

Star Bowl will be held the first week of March 2019. Keith mentioned that we will pay the officials at the game, so they don't have to wait until December 2019 to be paid.

Les – Inquired if the Spring Football league will bring in more money for LMFRA?

Keith – Not at this time, at least for the 2019 season.. They won't be any tournaments. So it's just the regular game fees.

Secretary – Skip Mountain

A follow up from the AGM regarding the LMFRA website, At the AGM Derek Duvall mentioned that his son might be interested in helping us out with the LMFRA website. Skip has been in touch with Derek and Derek's son Patrick will get in touch with Skip.

Past President – Jeff Huot

Jeff mentioned that he has moved and will provide his new address to Skip to update the membership list.

### APPOINTED POSITIONS

Allocator and Director of Referee Development

Les – I propose a motion to appoint Avril Cawthra to the position of LMFRA Allocator for the VMFL & VCFL for the 2019 season.

Seconded by – Skip

Corey – All in favour of appointing Avril Cawthra to the position of LMFRA Allocator for the 2019 season.

All members present were in favour.

Motion Passed – Avril Cawthra will be the LMFRA Allocator for the 2019 season.

Les – When will we discuss the use of Arbiter for the 2019 season?

Corey – We will discuss the Arbiter matter with the Allocator.

Les – I motion to ask Carey Anderson if he would be interested in the position of Director of Referee Development..

Seconded by - Jeff Huot.

Discussion:

Skip and Keith mentioned that our present Director of Referee Development [Joseph] has done absolutely nothing in the 2018 season. Keith said that he has sent numerous emails to Joseph regarding clinics and evaluations but has not received any replies. There has been zero communication from Joseph.

All the executive members agreed that if Joseph if to remain in the position he will have to meet with the executive and have a written plan for education and evaluations for the 2019 season.

Les – We have to have a clinic before the spring football season in April no matter what happens.

Les – regarding evaluations if we provide the date, time, official and the park can we get an evaluation on that person?

Keith – We should be able to make that happen. But we need someone to coordinate the program.

Conston – Can we ask Barry Moffat if he wants the position?

All members were in favour.

## LMFRA Minutes EXECUTIVE MEETING –FEBRUARY 22, 2019

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Skip – Les can you contact Carey regarding the Director of Referee Development?

Les agreed to contact Carey.

Skip – Conston can you get a hold of Barry Moffat?

Conston – agreed to contact Barry.

Corey – My concern with Carey if that he is a one man show. He has not delegated or received any assistance to run clinics.

Jeff – I think Ed Jerik would be a good candidate.

Skip will you contact Ed?

Jeff – agreed to contact Ed.

Corey – I will put together an Education Plan and send to the executive.

### SPRING FOOTBALL

Keith – the first game will be April 7 2019

The goal is to have 8 Bantam teams & 8 Midget teams.

Jeff – When we know the parks and games we should allocate the officiating crews, we want the best we have for these games.

Keith – when I have the the information I will pass it on.

Keith – we will pay the officials at the end of the spring football season so they don't have to wait until December.

Skip asked how will we communicate to the membership on who has been assigned for Spring Football?

Jeff – we will send out a general letter to all members congratulating the members who have been assigned Spring Football games

Skip – I will send out an email to the membership asking who will be working the 2019 season.

### VCFL CONTRACT

Keith handed out copies of the contract for the executive to review.

Open Discussion.

Keith will make all the changes suggested and send out the “new “contract to the executive for approval.

### BY-LAW REWRITE.

Keith – I have received input from Greg and Skip.

Skip – mentioned that BCFOA may have some information on terminating/suspending a member.

Jeff – It might be on the web site.

Skip - Jeff can you check to see if a copy of the BCFOA by-laws are available?

Jeff – I will check the web site.

### VMFL

Keith – I have been reviewing the VMFL contract and I found the the VMFL is now following the commitments they have made in the contract. For example the number of parks per weekend they go over what is stated on the contract but there are no consequences.

Keith I will send a copy to the ececutive.

**LMFRA Minutes EXECUTIVE MEETING –FEBRUARY 22, 2019**

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Corey – I will check it out and speak to the president of the VMFL.

Corey – is there any new business that we need to discuss?

NO.

Jeff – I motion the meeting be adjourned

Seconded – conston

Metting Ajournd

**LMFRA Minutes EXECUTIVE MEETING –FEBRUARY 22, 2019**

**FINAL FINANCIAL REPORT FOR 2018.**

|               |                                 |                         |                    |
|---------------|---------------------------------|-------------------------|--------------------|
|               |                                 | <b>STARTING BALANCE</b> | <b>\$5,865.85</b>  |
| <b>INCOME</b> |                                 |                         |                    |
|               | <b>TOURNAMENTS</b>              | <b>\$3,530.00</b>       |                    |
|               | <b>GAME FEES</b>                | <b>\$62,760.00</b>      |                    |
| <i>NOTE 1</i> | <b>MEMBERSHIP FEES</b>          | <b>\$0.00</b>           | <b>\$1,075.00</b>  |
| <i>NOTE 1</i> | <b>EQUIPMENT</b>                | <b>\$0.00</b>           | <b>\$791.83</b>    |
| <i>NOTE 1</i> | <b>ALLOCATOR</b>                | <b>\$0.00</b>           | <b>\$1,892.50</b>  |
| <i>NOTE 1</i> | <b>FINES</b>                    | <b>\$0.00</b>           | <b>\$265.00</b>    |
|               | <b>TRANSFER FROM SAVINGS</b>    | <b>\$1,334.00</b>       |                    |
|               | <b>MISC (TRAVEL FROM BCCFA)</b> | <b>\$383.30</b>         |                    |
|               | <b>TOTAL</b>                    | <b>\$68,007.30</b>      | <b>\$68,007.30</b> |
|               |                                 | <b>TOTAL</b>            | <b>\$73,873.15</b> |

**EXPENSES**

|               |                                    |                    |                    |
|---------------|------------------------------------|--------------------|--------------------|
|               | <b>GAME FEES</b>                   | <b>\$56,801.42</b> |                    |
|               | <b>ALLOCATOR FEE</b>               | <b>\$1,892.50</b>  |                    |
|               | <b>ARBITER</b>                     | <b>\$1,119.78</b>  |                    |
|               | <b>EDUCATION/RULE BOOKS</b>        | <b>\$1,118.33</b>  |                    |
|               | <b>MEETINGS</b>                    | <b>\$675.62</b>    |                    |
|               | <b>INSURANCE</b>                   | <b>\$664.00</b>    |                    |
|               | <b>BANK FEES</b>                   | <b>\$82.40</b>     |                    |
| <i>NOTE 2</i> | <b>EQUIPMENT</b>                   | <b>\$1,144.39</b>  |                    |
| <i>NOTE 3</i> | <b>AGM</b>                         | <b>\$1,403.80</b>  |                    |
|               | <b>WEB PAGE / EMAIL</b>            | <b>\$219.00</b>    |                    |
|               | <b>CONFERENCE</b>                  | <b>\$1,233.11</b>  |                    |
| <i>NOTE 4</i> | <b>MISC</b>                        | <b>\$443.30</b>    |                    |
|               | <b>POSTERS/POSTAGE/INK</b>         | <b>\$87.04</b>     |                    |
|               | <b>O/S CHECKS</b>                  | <b>\$1,017.41</b>  |                    |
|               | <b>TOTAL</b>                       | <b>\$67,902.10</b> | <b>\$67,902.10</b> |
|               | <b>BALANCE AS OF DEC. 31, 2018</b> |                    | <b>\$5,971.05</b>  |

- NOTE 1* THIS INCOME IS COLLECTED FROM REFEREE PAY CHECKS  
SO ACTUAL INCOME FROM GAME FEES IS \$59035.00
- NOTE 2* SEE EQUIPMENT LIST OF WHAT WE HAVE
- NOTE 3* AGM EXPENSES FORM 2017
- NOTE 4* MISSION OVERPAID BY \$60.00.  
\$383.30 IS TRAVEL EXPENSES PAID TO Island Officials

2018 FINANCIAL STATEMENT

SAVINGS ACCOUNT

|         |                        |             |
|---------|------------------------|-------------|
|         | JAN. 1, 2018 BALANCE   | \$1,718.80  |
| JAN. 2  | INTEREST               | \$0.07      |
| FEB. 1  | INTEREST               | \$0.10      |
| FEB. 5  | TRANSFER FROM CHECKING | \$100.00    |
| MAR. 1  | INTEREST               | \$0.21      |
| MAR. 15 | BANK FEE               | -\$20.00    |
| APR. 2  | INTEREST               | \$0.23      |
| MAY. 1  | INTEREST               | \$0.22      |
| MAY. 17 | TRANSFER TO CHECKING   | -\$1,034.00 |
| JUN. 1  | INTEREST               | \$0.16      |
| JUN. 28 | TRANSFER TO CHECKING   | -\$300.00   |
| JUL. 3  | INTEREST               | \$0.09      |
| AUG. 1  | INTEREST               | \$0.08      |
| SEPT. 4 | INTEREST               | \$0.12      |
| OCT. 1  | INTEREST               | \$0.11      |
| NOV. 1  | INTEREST               | \$0.12      |

BALANCE AS OF DEC. 31, 2018      \$466.31

2019

|         |                                   | INV. No. | CHECK # |             |
|---------|-----------------------------------|----------|---------|-------------|
|         | JANUARY 20, 2019 STARTING BALANCE |          |         | \$5,971.05  |
| JAN. 20 | OUTSTANDING CHECKS                |          |         | -\$1,017.30 |
| JAN. 20 | SKIP - AGM                        |          | 1853    | -\$150.00   |
| FEB. 1  | BANK FEE                          |          |         | -\$3.75     |
| FEB. 9  | MISSION - OVERPAYMENT             |          |         | -\$70.00    |
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|         |                                   |          |         | \$4,730.00  |