

## LMFRA Minutes MEETING – October 10, 2019

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**WHAT:** EXECUTIVE MEETING  
**WHEN:** THURSDAY OCTOBER 10, 2019  
**TIME:** 7:00 PM  
**WHERE:** KNIGHT& DAY KING GEORGE BLVD

### AGENDA

1. Minutes of Last meeting
  2. Executive Reports
    - a. Allocator
    - b. President
    - c. Past President
    - d. VP
    - e. Secretary
    - f. Treasurer
    - g. MAL
    - h. Educator
  3. Atom Flag – Rules
    - a. Rule book
    - b. Report from the clinic
  4. By-Law Review Update
  5. Web Site development – Update
    - a. How much history do we want on the Web site?
- NEW BUSINESS
- a. VMFL – commissioner reporting
  - b. Arbiter assignments
  - c. New official’s development update
  - d. Executive committee accountability - Skip
  - e. Uniform Policy – compliance - Skip
  - f. Playoff Championships - allocation

**Executive In Attendance:**

President –Corey Doherty  
Vice President – Les Caldwell  
Past President – Jeff Huot  
Treasurer - Keith Cawthra  
Secretary – Skip Mountain  
Member at Large – Conston Parchment  
Director of Education - Derek Lacelle  
Allocator – Avril Cawthra

Guests –  
Lyle Cawthra – VMFL – Game Commissioner  
Frank Logan – LMFRA official

**MEETING CALLED TO ORDER – 7:06 PM**

**Minutes of last meeting**

Jeff Huot - Motion to accept the minutes. 2<sup>nd</sup> – Conston

**EXECUTIVE REPORTS**

**Allocator – Avril Cawthra**

**President – Corey Doherty**

It's week 7 of the 2019 season, at this point in the season the Atom coaches are NOT allowed on the field. This will stand unless I hear different from the VMFL.

The Kamloops officials may reach out to us for help in training their officials.

Les – Why would they do that when they are members of BCFOA?

Jeff – BCFOA is the provincial body they are responsible for the games in that area and the training.

Avril – Why would we train their officials when we can't train our own?

Corey – They are desperate.

Les – BCFOA receives funds from the provincial body for education KMFRA does not receive anything. It's a BCFOA issue.

Corey – the Prince George game held at MAP was a success.

Lyle Cawthra – I understand there are plans to have the event held on an annual basis.

Corey – I have received an email from one of the executive saying that there has been a lack of leadership and poor communication from my position as president. That I as president only communicate to individuals via email and phone calls but the rest of the executive has no idea what's happening. And it's very frustrating not knowing what is going on.

So with that said I would suggest that a motion be put forward that I as president will step down as president and the executive will allow me to remain on the executive in the past president position.

## LMFRA Minutes MEETING – October 10, 2019

---

Les – for this to be accepted motion it must have a seconder.

Keith – I second the motion.

Jeff – We are close to the end of the season and this is an election year let's think about this.

Keith – We cannot remove the president by a proposing a motion, the removal of the president has to be done by a vote of the LMFRA membership at the AGM.

I was the member who sent the email. We have not had any communication from the president to the executive. I can count on one hand the number of communications sent to the entire executive by the president since he has been in office.

We have not had any follow up on our clinics, the mentor program or the atom rules.

So bottom line the lack of communication from the president to the executive has meant nothing has happened and the season is almost over.

### **Secretary – Skip Mountain**

Skip – I'll to fight the item Executive Committee Accountability Derek where are the atom rules? What happened to the mouth guard issue? Corey what happened to the promised call out list? I was told to send you a membership list and you would set up a call out list for each of the executive members regarding Blocking Off dates the members are not available? Derek – I was told not to worry about the mouth guard issue, **FOLLOW UP REQUIRED**

Skip – But you did not communicate that to the membership one way or the other. The VMFL handbook states ALL levels require an attached mouth guard. Jegg and I had a discussion at the last meeting about this matter, Jeff said that the LMFRA had decided certain levels did not require and attached mouth guard. Derek you were supposed to follow up and that and find out so our members know what to enforce.

Skip – We need to set a time stamp on assignments that are set in the minutes so there will be accountability to the executive member that is supposed to complete the task.

I suggest we add this to our by-laws **FOLLOW UP REQUIRED** as a duty of the Member at Large to remind the executive of the tasks they have to accomplish.

Conston – We have got off the topic re: removal of the president. We know that can't be done, simply by a motion, by the executive committee. So what can we do to make the rest of the year better?

### **Past President – Jeff Huot**

2019 AGM will be held at the Road House Café in Lnagley, same location as 2018, I have booked Sunday December 08 at 11:00 am.

### **Vice President – Les Caldwell**

No report.

### **Treasurer – Keith Cawthra**

See attached financial statement

Keith – We have an issue with the game sheets from the VMFL games. I'm not receiving in a timely manner. It's a communication issue with the VMFL. I contacted the President of the VMFL he sent out and email to the VMFL members stating that if they don't get the game sheets submitted the games will be considered a forfeit. Low and behold the games came in. So it appears if they enforce their rules everything will run smoothly.

VCFL – Kamloops will be joining the VCFL in 2020. Salmon Arm is folding they cannot get enough kids out to form a team.

VCFL Championship will be held November 02 2019 on Chilliwack,

## LMFRA Minutes MEETING – October 10, 2019

---

Les – So with VMFL you send the invoice to the league not the teams and the VCFL you invoice the teams.

Keith – yes at present this is how it's done.

Lyle Cawthra – at this time playoffs for Bantam and Midget are in question.

### **Member at Large – Conston Parchment**

No report

Director of Education – Derek Lacelle

I agree with Skip regarding accountability.

I suggest we need more off season clinics.

Jeff – We could work around the Level 1 Clinic in July.

Keith – But we need to arrange them and set them up.

Skip – We need to get clinics out of Surrey. **FOLLOW UP REQUIRED** I will arrange a list of members and their numbers by municipality so we have an idea of where to set up so more members can attend with as little travel as possible.

Keith – We need more clinics like the one we had in Coquitlam. The BBQ idea was great we sat outside and we had good discussions. It might cost a few bucks but it will be worth it.

### **Atom Flag Rules**

Skip - I put together some thoughts [hand out] I'm not an expert on flag rules I gathered together what I could find and put this out for discussion. No it does not replace any other rule book. I think the new officials need something they refer to that is simple and straight forward. Your comments and refinement are required **FOLLOW UP REQUIRED** Send comments and suggestion to Dir of Education.

### **By-Law Review**

Keith – The NEW proposed by-laws have been emailed and a hard copy mailed to each member. To date we have had four responses. We will get together and discuss the proposed adjustments and incorporate them onto the NEW by-laws.

Conston – I have a question regarding tournaments. What about one game a tournament do they count as a full tournament date for the members to meet their requirements for attending tournaments and clinics?

Skip – Yes. The member has no idea it will be a one day tournament when they sign up. They arrange their time and possibly book off work thinking it will be a full day, but the community cannot get the number of teams to put on a full day.

### **Web-site Update**

Skip – We have transferred our domain name to NameCheap [a company that tracks and maintains domain names] Patrick Duvall is now on this way to setting up the sight. He had a question on how much history we want to put on the sight [for example how many years of executive minutes do we want on the site? I would suggest two years since that is our election schedule. All the executive agreed.

### **NEW BUSINESS**

**VMFL – Game Commissioner – Lyle Cawthra**

## LMFRA Minutes MEETING – October 10, 2019

---

Regarding information from a game ejection, I require the details within 24 hours of the game. If I don't get the information on time the VMFL cannot initiate the game suspension, so you may show up at the field next week and find the same player or coach on the bench that you ejected last week.

- **FOLLOW UP REQUIRED** - I will prepare an outline of the information that I require and sent it to Derek.

Skip – for future use will put this info on the web-site.

Lyle – Also we need more information on UR penalties on the game sheet, at this time all is I see if a code number but no details on what happened.

Les – We need list at the bottom of the form for example that gives the official a choice of actions that happened.

Frank Logan – we have something like that on our basketball game sheets. I get an example and send it to Derek - **FOLLOW UP REQUIRED**

Lyle Cawthra – I will give you an idea of what I need and send to Derek **FOLLOW UP REQUIRED**

Avril Cawthra – Do the NEW officials know how to fill out the game sheet?

Keith - No

### **Arbiter Assignments - Frank Logan**

Frank I have a proposal to make the Arbiter assigning run a bit smoother.

Remember these are just suggestions – I don't know if they will work.

1. Assign games two [2] weeks out.  
[Example – Game assignments for November 23 & 24 would be sent out on November 10 or 11.]
2. Games will be assigned by the allocator on Sunday or Monday.
3. LMFRA members will have 48 hours to ACCEPT or DECLINE assignments. So members will respond by Tuesday or Wednesday depending on the day the games were assigned.
4. Have an east and west region – East and west of the Port Mann.
5. Games are assigned by seniority or whomever is best qualified for each region then assign the rest of the crew after that.

Avril Cawthra – I will look into these suggestions. And we will discuss with the new executive for next season.

### **NEW OFFICIAL DEVELOPMENT**

The director of education, the president and member at large had a meeting prior to this session and we have a list of items to set up.

#### **1. MENTOR MATCH UP**

We will begin with matching up each executive board member with one or more of our new members. Each executive member will receive an email indicating the new member they will team up with for the remainder of the season. It will be the responsibility of the executive member to communicate with the new member via email and on the field to help with their game mechanics, rules and make sure they are enjoying and having fun with their LMFRA experience. **FOLLOW UP REQUIRED**

Keith – we need to do this as soon as possible after each annual Level 1 clinic.

#### **2. GETTING SENIOR OFFICIALS TO PARTICIPATE IN AUGUST TOURNAMENTS**

## LMFRA Minutes MEETING – October 10, 2019

---

We LMFRA have a concern that not enough senior officials attend [work] the August clinic dates. It seems they would rather pay the fine then come out and work the games.

Perhaps we could increase the membership fee.

Keith – We require a motion to the membership to increase the fee.

Conston – we might consider making clinic attendance mandatory for new officials.

Corey – Maybe we could restrict the game levels for the people who do not work tournaments?

Avril – That will be difficult, some don't care, and it will come down to what numbers [officials] we have available.

Discussion – consensus we will work on this next June and July

Conston – Perhaps we can propose a motion at the AGM on this matter. **FOLLOW UP REQUIRED**

### **ACCOUNTIBLTY**

Skip – we need to hold people accountable for items they say or are assigned to do in the meeting minutes.

Keith – If a member is assigned a task at a meeting they will have seven [7] day to respond.

### **UNIFORM COMPLIENCE**

Skip – What can we do to make our members comply with the LMFRA Uniform Policy?

Discussion –

Skip – It is difficult to enforce the Uniform Policy when some members of the executive don't follow the policy.

Conston – I would suggest that we increase the fine for non-compliance. The fines could escalate with each additional offence.

Skip – We will make an addition to our new by-laws for this matter.

### **PLAYOFF CHAMPIONSHIP ALLOCATION**

Corey - In our by-laws the responsibility falls to the Dir, of Education, member at Large and the Allocator to make recommendations as to what officials are assigned to these games.

Keith – Having been on the committee in the past we [each member] put forth their suggestions then we got together and make the decision. This is for Provincials only.

Corey – Add the Atom final to this list

Keith – I don't think there will be an Atom championship game.

Corey – I will check that out. **FOLLOW UP REQUIRED**

Officials required:

December	PW	12 MAN = 6
	JB	12 MAN = 6
	BAN	9 MAN = 6
	MID	9 MAN = 6

Plus Stick crews and ball boy

Keith – what should we do for the officials working the games re: food and drink? It will probably be about 24 to 30 people. I suggest sub sandwiches and drinks.

### **CLINICS**

Oct 29 – Play-off Clinic

Topics – VMFL & VCFL Handbooks

- BCFA rule book

## **LMFRA Minutes MEETING – October 10, 2019**

---

Keith – will send out email re- topics tie breaker rules and procedures – **FOLLOW UP REQUIRED**

Meeting Adjourned:

Motion to adjourn – Les

2<sup>nd</sup> – Keith

Thanx to Frank and Lyle for taking the time to attend.

NEXT MEETING – THURSDAY NOVEMBER 14 2019



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**Chequing**

10 Oct 2019

CAD Chequing 05220-1013226

Current Balance: \$9,049.43  
 Available Balance: \$9,049.43  
 Authorized Overdraft: \$0.00

Show all transactions for the last 30 days

Showing 9 transactions from page 1 of 1

Date	Description	Withdrawals	Deposits	Balance
7 Oct 2019	ATM deposit - VA419830		3,325.00	9,049.43
1 Oct 2019	Monthly fee	3.75		5,724.43
30 Sep 2019	Cheque - 1876	252.75		5,728.18
30 Sep 2019	Cheque - 1912	219.42		
23 Sep 2019	Cheque - 1911	681.43		6,200.35
23 Sep 2019	Cheque - 1910	29.63		
16 Sep 2019	Cheque - 1903	31.50		6,911.41
16 Sep 2019	ATM deposit - VA416404		1,050.00	
11 Sep 2019	Cheque - 1908	531.00		5,892.91

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2019				
		INV. No.	CHECK #	
SEPT. 9	NORTH SURREY TOURNIE	1924		\$650.00
SEPT. 12	DEREK - EDUCATION		1910	(\$29.63)
SEPT. 15	CHWK TOURNIE	1920		\$1,050.00
SEPT. 20	KEITH - EQUIP/MEETING		1911	(\$681.43)
SEPT. 27	BANK BALANCE			
OCT. 1	BANK FEE			(\$3.75)
OCT. 1	EQUIPMENT		1912	(\$219.42)
OCT. 2	NSMF			(\$90.00)
OCT. 7	M/R - CHILLIWACK WK 1-5			\$3,325.00
				\$8,762.58
	NOT CLEARED			\$286.85
				\$9,049.43