

LMFRA Minutes MEETING – May 14, 2020

WHAT: EXECUTIVE MEETING
WHEN: THURSDAY MAY 14, 2020
TIME: 7:00 PM
WHERE: BEAR CREEK PARK - PARKING AREA OR THE CLUBHOUSE AREA

AGENDA

1. Minutes of Last meeting – virtual meeting
2. Executive reports
3. Covid 19 – In the Official world
4. Update on WorkSafe BC issue.
5. Bylaws Amendment committee forming
6. Update on Police Information Check – Letter to Corey Doherty
7. Web site update
8. Camera
9. Film
10. Team
11. Level 1 What will it look like?
12. Update 2020 football season

NEW BUSINESS

1. Recruitment
2. Education OPPORTUNITY – now that everyone is at home
3. Educational videos – Produced by Slim chance

Executive In Attendance:

President – Les Caldwell
Vice President – Farrel Taphorn
Treasurer - Keith Cawthra
Secretary – Skip Mountain
Member at Large – Greg Geub
Allocator – Avril Cawthra

Guest – Member at Large – Mark Fontana
Director of Education – Frank Logan

MEETING CALLED TO ORDER – 7:00 PM

Les: Asked if there were any additions to the agenda for today's meeting?

Reply: No additions

1. MINUTES OF THE LAST MEETING – April 09 2020

Les – has everyone received the April 09 2020 minutes that were emailed to all executive members?

All members – yes

Are there any errors, omissions or corrections?

All members – none

Les minutes of the meeting April 09 2020 are approved.

2ND – Keith

2. EXECUTIVE REPORTS

President – Les Caldwell

The BCCFA meeting was mostly a discussion of the Flag football. They announced that spring flag Football Season for 2020 will be cancelled.

SNOOP Bowl schedule for July 2020 is still a go at this time.

Football season for the fall of 2020 will be start as scheduled at this time.

Community Football:

Both leagues, VFML and VCFL are discussing the detail of the NEW game for 2020.

Questions to be answered:

1. What PPE – Personnal Protection Equipment will be worn by: [i.e. gloves, masks, face shields etc.]
 - a. Players
 - b. Officials

Greg: Asked who will pay for the extra equipment that will be required?

Les: At this time the official will cover the cost as it will be part of the uniform. To be discussed.

Vice President – Farrel Taphorn

No report

Treasurer – Keith Cawthra – [see attachment]

I have cancelled one of our chequing accounts it was no longer required.

I just found out that we are now being charged \$.60 per cheque. I will look into this and find out why.

Les: What is our next big expense?

Keith: Insurance for the officials purchased through CFOA.

Les: What is the deadline for insurance payment?

Keith: the insurance policy is an annual term that runs from June 30 to July 1 of the next year.

Farrel: If the August tournaments to not take place in 2020, how will that affect our finances?

Keith: We should be ok as we are fortunate enough to have a small surplus each year for unexpected events.

Les: who are the signing officers on our bank account?

Keith: Myself, and Skip.

Skip: Is Corey on the list?

Keith: I'm not sure if Corey is on the list, he said he would go to the bank and sign up but he did not verify that he is a signing officer. I will check with the bank.

Member at Large – Greg Gueb

No report.

Member at Large – Mark Fontana

I am sorry that I cannot attend tonight's meet and I hope this is one of the few that I have to miss. Unfortunately this pandemic has cost us valuable training and on-field time. However it has allowed us to open up a dialog of how we can reach everyone when they are not able to attend in person training.

As long as I have been in this organization we have been fortunate enough to receive outstanding education, but inevitably people end up missing out because they are not able to attend clinics through lack of availability or not being able to find transportation to and from the clinic among other reasons. Over the last little while I have been thinking about how we as an organization can share this luxury with everyone and give our education department the tools they need to make this happen so they can reach as many people as possible. I have looked into some platforms in which we can use to do just that.

Two ways in which this can be done is through video conferencing and document sharing. Video conferencing will help those that cannot attend the clinics because of location as well as transportation issues. Document sharing will help those that cannot attend as well as give a central area where important documents such as, rule changes and other documents that will help officials do their job can be stored. Two sources that I have found that appear to be a good investment are, Zoom video conferencing and Microsoft Teams which is a document sharing program.

Zoom is a video conferencing platform which runs with cost ranging from free to \$27/month. The basic plan would cost us no money includes:

- hosting up to 100 participants
- unlimited meetings
- screen sharing capability

and works on a number of traditional platforms. Unfortunately the basic plan does limit the meetings to 40 minutes. Upgrades to this service will vary from \$20 to \$27; upgrades include more participants, longer meeting run time, user management, and the ability to assign a scheduler. Zoom is a good option for video conferencing but lacks the ability to store shared documents.

Microsoft teams like zoom has a free base package and paid for packages. Microsoft teams' base package includes:

- unlimited text chats

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- 300 maximum users
- includes guest access
- 2GB of in-chat data per user
- 10GB of data across all teams
- collaboration on documents
- Audio and video calls
- screen sharing

I personally prefer the look of the Basic Business 365 package. This package is \$6.40/ month and an annual commitment, which would cost us \$76.92 plus taxes for the duration of the year. The difference between the two plans is:

- 1TB of in-chat data per user
- the ability to schedule and record meetings which could be used so the clinics can be looked at in the future, and so people who are not in attendance can still learn the lessons that were taught
- online and video hosting up to 250 people
- Personnel file sharing storage and sharing with one drive.
- Administration tools such as managing users and related apps
- configurable user settings and policies

Microsoft teams have a better-rounded platform and looks to be the closest to our needs. But the better the service the more you may have to pay. With this possibility of extending our reach to all of our membership, our membership will not have to miss important information that may help them in the long run because they had to miss a clinic.

Should there be any other platforms that I am not aware of or may have over looked that may be better suited for this organization, than I am willing to research all options further. I believe something like this is a necessary and logical step. If there are any questions please feel free to contact me.

Sincerely
Mark Fontana

A question that I have is with the possibility of football happening this fall how do we limit the amount of multi field and much crew days?

Keith: suggested that Mark and frank get together to discuss the possibilities of video conferencing for Training Clinics.

Allocator – Avril Cawthra

No report.

3. COVID – 19

Les: I see the football season with the Covid concern as a two part process:

1. A process to open safely – this will include, mind you this is not a complete list, the item will be added to or subtracted from the list as we learn more about the 2020 football season.
 - a. Water bottles – each person must have their own water bottle
 - b. No handshakes
 - c. Limited access to the field and official area on the sideline
2. PPE – Personal Protection Equipment
 - a. Masks and or face shields – to be determined
 - b. Gloves – what type and kind will be used? – to be determined

Greg: Suggested that each team should have their own ball.

Les: added perhaps each team should have two balls one in play and one being sanitized.
Also each team must have their own ball boys/person.
These items will be up for discussion as we approach the 2020 fall football season.

4. WORKSAFE BC

Les: There is no further news from WorkSafe BC. I have not heard from the President of BCCFA.
So at this point we are at a standstill.

5. BY-LAW AMENDMENTS

Les: What I'm after is a change on who has the right to vote.

Keith: What members do you think should have the right to vote?

Les: for a start Life Members, I feel we are doing an injustice to our Life Members by not allowing them to vote. They put in many years of hard work for the LMFRA and we should show them some respect by allowing them to vote. We could also include other members that on occasion do work for the executive or are assigned various positions and duties.

Keith: I will update the voting rights of members in the by-Laws and report back.

6. PIC – POLICE INFORMATION CHECK

Les: Skip was the letter I prepared sent to Corey?

Skip: Yes, with the suggested attachments from the by-laws. [see attachment]

7. WEB SITE

Skip: we gave birth on Mother's day. Yes it has been a long preparation time but I feel we did a complete job. Cole Brien has done a great job in getting the site prepared and up and running.

8. LMFRA VIDEO CAMERA

Les: do we have the camera in our possession?

Keith: Yes, I will know where the camera is and I will secure it.

Les: The reason I asked is that in my discussions with Carey he has offered to train any of our members, who want to learn, how to use and operate the camera. He says it's a great camera and it takes high quality videos.

9. FILM

Les: what I mean by this topic is that we need game film for our training clinics. I feel that good game film is the key to good training aids.

Keith: Chris Rohan has offered to film games for us. I will get in touch with him and find out the particulars.

10. TEAMS

Les: Carey is trying to implement this Microsoft Application for in training football officials.

What is TEAMS:

Microsoft Teams is a unified communication and collaboration platform that combines persistent workplace chat, video meetings, file storage (including collaboration on files), and application integration. The service integrates with the [Office 365](#) subscription office productivity suite and features extensions that can integrate with non-Microsoft products.

Les: I will keep you up to date on the subject.

11. LEVEL 1 – WHAT WILL IT LOOK LIKE?

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Skip: I added this to the agenda because I know Les has a vision of what the Level 1 training course should include. We have to prepare and outline of what LMFRA wants and present it to the Provincial Facilitator – Carey Anderson. Carey has a program that he has to follow we have to communicate what we want and see if he can adjust the Level 1 to suit our needs.

12. UPDATE ON 2020 FOTBALL SEASON

Les: this is a day to day information gathering because at this time no one is exactly sure how, if and when we will proceed. All dates and times at the moment are strictly speculation.
To be discussed.

Keith: I suggest we have the next meeting at my house, let's make it on a Saturday.

Farrel: The second weekend in June is the 13th and 14th.

Keith: great so let's make is Saturday June 13th at 3:00 PM.

Les: I motion to adjourn the meeting;

Keith: I second that motion.

Meeting adjourned at 8:05PM

NEXT MEETING JUNE 13TH SATURDAY 3:00 PM AT Cawthra's

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RBDDA30000, 2350468 E D 05220 00228
LOWER MAINLAND FOOTBALL REFEREES ASSOCIATION
C/O KEITH CAWTHRA
9553 164 ST
SURREY BC V4N 2C2

March 20, 2020 to April 21, 2020

Account number: 05220 101-322-6

How to reach us:

Please contact your RBC Banking representative or call
1-800-Royal[®]2-0
(1-800-769-2520)
www.rbcroyalbank.com/business

Account Summary for this Period

Royal Business Community Account[®]

Royal Bank of Canada
13681 72ND AVE, SURREY, BC V3W 2P2

Opening balance on March 20, 2020	\$3,365.92
Total deposits & credits (0)	+ 0.00
Total cheques & debits (3)	- 59.35
Closing balance on April 21, 2020	= \$3,306.57

Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	Opening balance			3,365.92
23 Mar	Cheque - 1996	55.00		3,310.92
01 Apr	Monthly fee	3.75		
	Regular transaction fee 1 Dr @ 0.60	0.60		3,306.57
	Closing balance			3,306.57

Account Fees: \$4.35

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To: Corey Doherty - Past President LMFRA:

Due to your failure to supply a P.I.C. [Police Information Check] to the Secretary of the L.M.F.R.A. the Executive of the L.M.F.R.A. has determined, as per the Bylaws Article 3 - Detailed Requirements For Membership & Article 6.0 - Membership [see below], you fail to be an active member and as such you are no longer able to be a part of the Executive of the L.M.F.R.A.

Your position on the Executive will be held vacant and upon presentation to the executive of a P.I.C. you will be reinstated as an active member and welcomed back to the executive with full voting rights.

Yours sincerely

Les Caldwell President LMFRA.

ARTICLE 3.0 DETAILED REQUIREMENTS FOR MEMBERSHIP

H. All members over the age of 16 [sixteen] years are required to submit a Police Information Check as a requirement for membership. The Police Information Check must be resubmitted every three [3] years.

ARTICLE 6.0 MEMBERSHIP

A. There shall be four (4) categories of Members in the LMFRA, each with its respective qualifications, obligations and privileges as detailed below.

1. Categories of Membership and Qualifications:

Active Member

1. Is pursuing the training program approved by the Executive and is available regularly for assignment in the VMFL and VCFL under contract to the LMFRA, or other leagues for which the LMFRA provides services.
2. Is physically fit.
3. Has paid all dues set by the Executive.
4. May attend and vote in General and Special Meetings and may hold position on the LMFRA Executive.

Inactive Member

Should a regular member not be suitably physically fit, not pursue training, or not actively be available for assignment, he/she shall become an inactive member. Such a member may attend all meetings or social events of the Association, but shall have no voting rights. Should an inactive member resume an active role, he/she shall immediately regain his/her status as a regular member. A terminated or suspended member cannot be an inactive member.

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From: Lorne (skip) Mountain <mtntrng@shaw.ca> Sent: Thu 4/30/2020 1:04 PM
To: Doherty Corey
Cc:
Subject: RE: MEMBERSHIP STATUS

Message April 29th LETTER TO COREY DOHERTY.docx (22 KB)

Good Day: Mr. Doherty

Please see attached letter from – Les Caldwell – President , LMFRA

Skip Mountain
Secretary LMFRA
mtntrng@shaw.ca

