

LMFRA Minutes MEETING – OCTOBER 08, 2020

WHAT: EXECUTIVE MEETING
WHEN: THURSDAY OCTOBER 08, 2020
TIME: 7:00 PM
WHERE: BEAR CREEK CLUBHOUSE

AGENDA

1. Minutes of Last meeting
2. Executive reports
3. Football 2020 – Update
4. WorkSafe BC – Update
5. BCPFA – PIC [Police information Check]
6. Executive Member Conduct
7. Education
8. Member at Large – Responsibilities
9. LMFRA – Video Camera

PLEASE WEAR A MASK..

Executive In Attendance:

President – Les Caldwell
Vice President – Farrel Taphorn
Treasurer - Keith Cawthra
Secretary – Skip Mountain
Member at Large – Greg Geub
Member at Large – Mark Fontana
Allocator – Avril Cawthra

Regrets:
Director of Education – Frank Logan
Web Master – Cole Brien

MEETING CALLED TO ORDER – 7:02 PM

Les: asked if there are any additions to the agenda.
Les added item: LMFRA Video Camera

1. MINUTES OF THE LAST MEETING – September 10, 2020

Les – has everyone received the September 10 2020 minutes that were emailed to all executive members?

All members – yes

Are there any errors, omissions or corrections?

All members – none

Les minutes of the meeting September 10 2020 are approved.

2ND – Skip

2. EXECUTIVE REPORTS

President – Les Caldwell

VMFL Presidents meeting. Attended by Les and Keith.

Primary discussion was the VMFL Return to Play for 2020 and game schedules. They are trying to iron out the wrinkles from Week 1.

Vice President – Farrel Taphorn

Ball handling was an issue in Week 1. Getting the ball in to play, and having the players be the only one touching the ball has to be worked on.

Skip – each crew may differ in the ball handling procedures, depending on the crew's comfort level, in touching the ball.

Skip – NOTED that LMFRA is on the field to administer the rules of the football game not to make decisions on COVID -19 policy.

Any COVID-19 issues are the responsibility of the game commissioner and the field personnel at the host field.

Farrel mentioned that there were two ejections in week 1.

Keith - on the subject of recording game penalties on the game sheet. The game commission has a Penalty Code Sheet the referee will tell the commissioner what the penalty was the commissioner will write the appropriate code on the game sheet.

Also a reminder to the referee make sure to make your signals to BOTH sides of the field.

Remember some fields have the teams on both side of the field.

Treasurer – Keith Cawthra [see financial summary page 6]

Secretary – Skip Mountain

Skip – announced that he will be moving out of the province and therefore will no longer be involved in the LMFRA.

Member at Large – Greg Gueb

Les asked out the latest BCPFA meeting Greg said they have not scheduled one at this time.

Game Day Register Form

Greg said he only received 3 forms.

He asked skip to send out a reminder to the working official on the use of the Game Day Register Form.

Skip will look into making Greg an Administer on HorizonWebRef.

Member at Large – Mark Fontana

No report

Allocator – Avril Cawthra

Week 1 was fine.

Avril noted that Bear Creek Park will provide water and sandwiches for the officials.

Week 2 – We will have some fields with ONLY 3 officials.

Skip asked the reason for the shortage.

Avril – we have 18 members in total to assign and a good day maybe 14 are available.

Some members don't want to work in the rain and some don't want to work some fields [distance].

3. Football 2020 – Update

Refer to Executive reports.

4. WorkSafe

Les – received a call from WorkSafe in regards to LMFRA's inquiry to whether or not LMFRA is to be classified as an employer. A decision has yet to be made.

Keith – has sent a submission to WorkSafe regarding WorkSafe Fees – Keith is requesting an explanation on how LMFRA is to pay WorkSafe fees when we are a non-profit society [LMFRA is registered as non-profit with Society BC] and no funds to pay.

WorkSafe states that you can not deduct WorkSafe fees from the employee.

We are waiting for the results on:

1. Is LMFRA and employer
2. How do we pay the WorkSafe fees?

Keith has been in contact with a WorkSafe Advisory Group [who operate independently from WorkSafe] to get advice on how to proceed with LMFRA's inquiries.

Discussion – Some of the members of the Executive feel that we should pay the fees, so we are covered if there is a need to make WorkSafe claim, while we await the above inquires to be answered.

Mark – LMFRA should continue with our appeals: Is LMFRA and employer?

But in the future we may have to increase our games fees in the VMFL and VCFL contracts to cover and future WorkSafe fees.

Will be discussed when the contracts are up for renewal.

Les – Just to clarify the injury claim process. If an official is injured on the field they will file a claim with our insurer CFOA. And now they will also file with WorkSafe. Isn't that considered double dipping? Executive to look into that process.

Keith – the WorkSafe fees are based on LMFRA's annual income [that is member games fees submitted from VCFL and VMFL]

Keith – Should we pay the WorkSafe fee?

A majority of the Executive felt we should wait for the results of LMFRA's WorkSafe inquiries.

5. BCPFA's request for PIC [Police Information Check] data

Les – we pay our insurance fees to CFOA. We have no obligations to BCPFA or Football Canada at this time. I feel we should not share any LMFRA membership information other than the fact that all working members have submitted their PIC and we require the members to update their PIC every two years.

Skip will send an email to Keith of BCPFA reflecting that procedure.

6. Executive Member conduct –

To be discussed at the next meeting.

7. Education

Skip the lack of any education was brought up at the last meeting.

Another month has gone by and no contact from the Director of Education to the membership.

Frank has been offered assistance from other executive members as well as from Carey Anderson.

Frank did not attend his meeting.

Comments from Frank at the next meeting.

8. Member at Large Responsibilities

This is a repeat of a issue brought up at the last meeting September 10 2020.

Skip pasted out the minutes of the September 10th meeting with highlighted areas where executive members had reporting responsibilities. And according to our by-laws Mark is to remind the members to send in the reports.

Copy of last months minutes RE: Member at Large Responsibilities

Skip asked the executive members if that had received any emails from Mark regarding their reporting responsibilities that have been mentioned in the minutes [i.e. information they said they would pass onto other executives members, reports or email to sent to outside contacts etc.]

All members stated they had not received any emails from Mark on this matter.

Skip reminded Mark that one of his responsibilities as Member at Large as outlined in the By-Laws Member at Large Item

10. Ensure all executive members are reminded of any tasks, assigned at executive meetings, and are completed by the assigned deadline.

9. LMFRA Video Camera

To be discussed at the next meeting.

Les I motion that the meeting be adjourned.

2nd Skip

Meeting adjourned at 8:30 PM

NEXT MEETING

November 12TH THURSDAY 7:00 pm at Bear Creek Park Club House.

LMFRA Minutes MEETING – OCTOBER 08, 2020

2020 EXPENSES								INCOME		CLRD
		MEET.	BANK	FALL REF PAY	EQUIP	AGM	MISC	GAME FEES		
JANUARY 1, 2020 BALANCE									\$7,491.94	
OUTSTANDING CHECKS THAT CLEARED AFTER JAN. 1, 2020										
JAN. 2	MARK FONTANA								(\$1,237.07)	X
JAN. 3	FARREL TAPHORN								(\$1,074.75)	X
JAN. 7	CAREY ANDERSON								(\$106.70)	X
	CLARKE RAFFIN								(\$352.85)	X
									\$4,720.57	
									\$4,720.57	
JAN. 2	BANK FEE		\$26.40						(\$26.40)	X
JAN. 2	BANK FEE		\$3.75						(\$3.75)	X
JAN. 9	SKIP - SOCIETY FEE						\$40.00		(\$40.00)	X
JAN. 11	KEITH - MEETING	\$101.23							(\$101.23)	X
JAN. 17	BANK CHECKS		\$162.19						(\$162.19)	X
FEB. 2	KEITH - MEETING-AWARDS- HORIZON					\$30.00	\$373.65		(\$403.65)	X
FEB. 3	BANK FEE		\$3.75						(\$3.75)	X
FEB. 24	TRANSFER IN								\$440.00	X
FEB. 24	AVRIL CAWTHRA E TRANSFER	\$165.84			\$309.74				(\$475.58)	X
FEB. 24	BANK FEE		\$1.50						(\$1.50)	X
FEB. 25	PATRICK DUVAL - WEBSITE						\$586.67		(\$586.67)	X
FEB. 25	BANK FEE		\$1.50						(\$1.50)	X
MAR. 2	BANK FEE		\$3.75						(\$3.75)	X
MAR. 8	VMFL STARBOWL							\$660.00	\$660.00	X
MAR. 8	BRAD DUTCHIN			\$55.00					(\$55.00)	X
MAR. 8	FRANK LOGAN			\$55.00					(\$55.00)	X
MAR. 8	BILLY LUNOT			\$55.00					(\$55.00)	X
MAR. 8	LES CALDWELL			\$55.00					(\$55.00)	X
MAR. 8	GREG GEUB			\$55.00					(\$55.00)	X

MAR. 8	FARREL TAPHORN			\$55.00					(\$55.00)	X
MAR. 8	MATT PICKERING			\$55.00					(\$55.00)	
MAR. 8	TICO LEE			\$55.00					(\$55.00)	X
MAR. 8	CONSTON PARCHMENT			\$55.00					(\$55.00)	X
MAR. 8	GEOFF WICKENS			\$55.00					(\$55.00)	X
MAR. 8	KEN WALDMAN			\$55.00					(\$55.00)	X
MAR. 13	KEITH CAWTHRA	\$94.68	A	\$55.00					(\$149.68)	X
APR. 1	BANK FEE		\$3.75						(\$3.75)	X
APR. 1	BANK FEE		\$0.60						(\$0.60)	X
MAY. 1	BANK FEE		\$3.75						(\$3.75)	X
JUNE. 1	BANK FEE		\$3.75						(\$3.75)	X
JUNE. 5	BANK FEE		\$1.50						(\$1.50)	X
JUNE. 5	AVRIL CAWTHRA E TRANSFER(KEYS)						\$23.50		(\$23.50)	X
JUNE. 4	AVRIL CAWTHRA	\$90.00							(\$90.00)	X
JUNE. 5	BANK FEE		\$1.50						(\$1.50)	X
JULY. 2	BANK FEE		\$3.75						(\$3.75)	X
AUG. 3	BANK FEE		\$3.75						(\$3.75)	X
SEPT. 1	BANK FEE		\$3.75						(\$3.75)	X
SEPT. 28	MEETING	\$78.75							(\$78.75)	X
SEPT. 28	BANK FEE		\$1.50						(\$1.50)	X
OCT. 1	BANK FEE		\$3.75						(\$3.75)	X
OCT. 2	CFOA - INSURANCE						\$117.00		(\$117.00)	
									\$660.00	
		\$530.50	\$234.19	\$660.00	\$309.74	\$30.00	\$1,140.82			

\$2,915.32

\$172.00

\$3,087.32